

## Nelnet Payment Plan – Traditional Undergraduate

Northwest University offers payment plans through Nelnet Campus Commerce which allow you to pay your education expenses in smaller, more manageable monthly installments. Payment plans are not required but are available for those who would like to use a monthly plan to pay for their net balance owed after financial aid.

If you are interested in enrolling in a payment plan, please follow the instructions on the other side.

| Traditional Undergraduate Payment Plans 2026-2027 Academic Year |               |                     |                 |                  |
|---|---------------|---------------------|-----------------|------------------|
| Available online April 1 <sup>st</sup>                          |               |                     |                 |                  |
| Term  | # of Payments | Enrollment Deadline | 1st Payment Due | Last Payment Due |
| Fall 2026   | 6             | June 11             | June 15         | November 15      |
| Fall 2026   | 5             | July 13             | July 15         | November 15      |
| Fall 2026   | 4             | August 12           | August 15       | November 15      |
| Fall 2026   | 3             | September 11        | September 15    | November 15      |
| Spring 2027   | 5             | December 11         | December 15     | April 15         |
| Spring 2027   | 4             | January 13          | January 15      | April 15         |
| Spring 2027   | 3             | February 11         | February 15     | April 15         |

### Additional Information

- \$75 enrollment fee each term.
- Automatic Payments (ACH).
- Enroll early for smaller payments!
- Summer term plans are NOT available.
- Plans are set up for each academic term.
- Only for current and/or future terms.
- International students are not eligible.
- Register for Text Services to receive notifications.

*Enrollment Instructions on the other side.*

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### To Enroll:

Students must enroll in the plan themselves and can add authorized parties after enrollment.

1. Log into your School (Eagle) Profile at <https://eagle.northwestu.edu/my-profile>.
2. On the “My Profile” page, select “Nelnet Payment Plan”.
3. On the Nelnet payment plan portal, sign in or create a new account.
4. Once you are signed in, on the Home tab you will see the different terms that are available. You can enroll in Fall and Spring term payment plans. Select “Set up a Payment Plan” for the current or future term.
5. Welcome: Review the message and click “Begin”.
6. Contact Information: Review and click “Next”.
7. Amount Due: You will find additional information on the website for the “Amount Due” step. Enter “Tuition & Fees” and “Grants, Scholarships, & Loans”. Your payment plan should cover your estimated net balance owed for the term and can be adjusted (increased or decreased) after enrollment to include additional fees, changes in aid, etc. Click “Next”.
8. Payment Plan Options: Select the available “**Traditional Undergraduate (TRAD)**” payment plan that works for you. **Do not select an Online, NPP, or Graduate payment plan. If you enroll in a plan for the incorrect population, your payment plan will either be changed or cancelled, and the \$75 enrollment fee is nonrefundable.** Click “Next” and “OK”.
9. Payment Details: Select “Add Bank Account” and click “Next”.
10. Add Account: Enter your bank information and click “Save”. Credit cards are not accepted.
11. Payment Details: You will be charged the \$75 enrollment fee. Review the details and click “Next”.
12. Payment Schedule: Review and click “Next”.
13. Review & Authorize: Review the Terms and Conditions, then mark that you read the Term and Conditions. Click “Authorize”.
14. You are now done setting up your plan. Automatic payments will be paid directly to the payment plan. It is recommended to routinely log in and review your payment plan account.
15. If you would like Student Financial Services to be able to discuss your payment plan with another person, add the person as an Authorized Party in your account by clicking “Add an Authorized Party” on the Nelnet Home page.

### If you need assistance or have any questions, please contact:

Student Financial Services: [studentfinancialservices@northwestu.edu](mailto:studentfinancialservices@northwestu.edu) | 425-889-5210

Nelnet: 800-609-8056